



RAGHU & MURALI
Chartered Accountants

New No.14, Old No.59/1
Dr. Ranga Road, Alwarpet,
Chennai - 600 018.
Phone : 2499 6137 / 2467 0688
E.mail : raghumuralicas@gmail.com
www.raghuandmurali.com

8th May 2023

To
The Secretary,
Institute of Chartered Accountants of India,
Southern India Regional Council,
No.122, Mahatma Gandhi Road,
Nungambakkam, Chennai - 600 034.



Subject : Vacancy for Articled & Paid Assistants

Respected Sir,

We hereby request you to kindly post the enclosed letter on the Notice board towards openings in our firm. We also request you to kindly host this on SIRC vacancy website.

Thanking You,

For **M/s Raghu and Murali**
Chartered Accountants

T. Raghunathan
T. Raghunathan
Partner

Membership No. **009523**





RAGHU & MURALI

Chartered Accountants

📍 New No.14, Old No.59/1
Dr. Ranga Road, Alwarpet,
Chennai - 600 018.
☎ Phone : 2499 6137 / 2467 0688
✉ E.mail : raghumuralicas@gmail.com
🌐 www.raghuandmurali.com

VACANCIES FOR PAID ASSISTANTS

We are actively involved in recruiting paid assistants for Direct tax filings, auditing and accounting purposes.

Position	Paid Assistant
Qualification	Semi-qualified/B.com
Work experience	Fresher Persons completed articleship - Preferred
Requirements	i. Experience in preparation of Tax computation/TDS ii. Knowledge/Experience in preparation of Books of Accounts in Tally & Review of Financials. iii. Proficient in working with Excel & Word. iv. Pro-actively taking full responsibility of work given and completion in timely manner.
Job	Direct tax filings, statutory and internal audits, Reviewing and preparation of financials, and filing of various forms, essentially being the bridge between client's data and partners.
Salary	Depending on the calibre of the candidate - Shall meet the industry standards.

